



**CREDIT RISK**

130 PARK DRIVE • MILTON PARK • ABINGDON • OXFORDSHIRE • OX14 4SE

CONTACT: [lbscreditrisk@lbsltd.co.uk](mailto:lbscreditrisk@lbsltd.co.uk)

All completed Application Forms should be returned to Credit Risk at the above Email or Postal Address

Who are you applying to trade with? (Delete as Appropriate)	<b>Bookpoint</b>	<b>Littlehampton Book Services</b>	<b>Both</b>
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Type of Account Required: (Delete as Appropriate)	<b>Credit</b>	<b>Cash with Order</b>
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**Please Note - Fields that contain \* Must be Completed**

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*Company Name:		
Trading Name (If Different*):		
*Invoice Address (Including Postcode) :		
Delivery Company/Address: (If Different to above)		
Website:		
SAN Number:		
VAT Registered? (Delete as Appropriate)	Yes	No
All VAT Registration Numbers:		

Bookpoint Limited is an Hachette UK Limited Company Registered in England at Carmelite House, 50 Victoria Embankment, London EC4Y 0DZ. Registered No 978415

**ALL CHEQUES SHOULD BE MADE PAYABLE TO: BOOKPOINT LIMITED**  
Bank Details: Barclays Bank PLC Account Number: 90163953 Sort Code: 20-67-59

LBS Limited is an Hachette UK Limited Company Registered in England at Carmelite House, 50 Victoria Embankment, London EC4Y 0DZ. Registered No 250744 - **ALL CHEQUES SHOULD BE MADE PAYABLE TO: LITTLEHAMPTON BOOK SERVICES LTD**  
Bank Details: Barclays Bank PLC Sort Code: 20-00-00 Account Number: 30402842

**Please note we cannot accept Cash Payments**

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**Please note – we are unable to complete your application without a valid email address for your company**

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**Contact Information**

Company Customer Services: - Contact Name - Telephone Number - Email Address*	
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Company Accounts Payable Department: - Contact name - Telephone Number - Email Address*	
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**For Limited Companies or Limited Liability Partnerships -For Sole Traders and Partnerships – please go to section 4**

<b>*Company Registration Number:</b>	
Year Incorporated:	
Year Established:	
Registered Office Address (If different to Invoice Address):	
Name of Parent Company	
Have High Court and/or County Court Judgements (CCJ's) been registered against your business?	
Accounts Payable Contact Name:	
Accounts Payable Contact Telephone Number:	
Accounts Payable Email Address:	

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**Sole Traders and Partnerships**

*Name(s):	
*Home Address (Including Postcode):	
Telephone Number:	
How Long at Address?	
Have High Court and/or County Court Judgements (CCJ's) been registered against your business?	

**Publisher Information**

*Which Publishers do you wish to trade with?	
Current Order Value (if known):	
Estimated Monthly Spend:	

**Please provide details of any other companies associated by Directorship, Shareholding or Other:**

Company Name:	
Address (Including Postcode):	
Telephone Number:	
Company Registration Number:	
How Associated?	

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**Invoices/Dues**

Do you require Invoices/Credit Notes to be sent electronically?		
Do you wish to trade Electronically (EDI)?		
Are Dues to be recorded? (Dues are items NOT available at the time of order)		
If Yes, for how long?	NYP Months:	Stock Months:

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**Trade References**

Please provide us with contact details of Three companies we can contact and request Trade references from:

By providing this information you are agreeing to Bookpoint Ltd and Littlehampton Book Services Ltd to make contact with the companies provided on receipt of the application form

<b>Company Name:</b>	
Contact Name:	
Telephone Number:	
Email Address:	
<b>Company Name:</b>	
Contact Name:	
Telephone Number:	
Email Address:	

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Bookpoint Ltd and Littlehampton Book Services Ltd may make enquiries and searches of the files of one or more credit agencies (their names can be supplied upon request) on the home address of any of the partners or sole proprietor shown above (which Littlehampton Book Services Ltd will keep a record of) for the purpose of assessing this application disclose the results whether or not this application is successful a record of the search will be made against your file by the agencies. Littlehampton Book Services Ltd and Bookpoint Ltd require your consent before it can carry out such searches and enquiries. If you agree to provide consent please sign the box below. If you do not want to provide consent for Littlehampton Book Services Ltd to carry out such searches then do not sign the box below:

Signed:	
Date of Consent:	

**Please ensure the Terms and Conditions (T&C's) section below is completed in full**

**We require a physical signature (not electronic) and the full company name to be completed. Submitting the application form without the below T&C's box being completed could delay your application being processed.**

**We accept these Terms and Conditions (T&C's) of trade and we confirm that the details provided in this application form are true and correct**

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*Signature:	
*Print Name:	
*Position:	
*Date:	
*Company:	

If you have any queries or questions in relation to the application form please contact Credit Risk:

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